

WORK PROGRAMME 2016/17

<u>Report of the:</u>	Head of Legal and Democratic Services
<u>Contact:</u>	Margaret Jones
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	
<u>Annexes/Appendices</u> (attached):	<u>Annexe 1</u> - Work Programme 2016/17
<u>Other available papers</u> (not attached):	None

REPORT SUMMARY

This report updates the Committee on its work programme 2016/17 and highlights that a verbal update on its initial report on the Venues Review will be provided at the meeting.

RECOMMENDATION (S)

That the Committee:

- (1) Notes the current position of its work programme 2016/17 attached at Annexe 1**
- (2) Receives the verbal update on its report on the review of venues (Bourne Hall and Hook Road Arena) due to be considered by the Community & Wellbeing Committee on 8 November 2016.**

Notes

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any individual investigation.
- 1.2 The Scrutiny Review of Venues contributes to two of the Council's Key Priorities (i) supporting our community and (ii) managing our resources.

2 Background

- 2.1 Paragraph 1 of the Overview and Scrutiny Procedure Rules requires the Committee to approve an annual Overview and Scrutiny Work Programme including the programme of any sub-committees or panels.
- 2.2 The Committee agreed its 2016/17 work programme in June 2016. Included in this work programme was a review of venues, to be undertaken by an appointed scrutiny review task group. The first report of this task group on Bourne Hall and Hook Road Arena was considered by the Committee at its last meeting held on 11 October.
- 2.3 The Committee received an update on its work programme at its last meeting held in October 2016.

3 Amendments made since October 2016

- 3.1 Since October one further amendment has been made to the 2016/17 work programme. The report on Data Quality scheduled for the November 2016 meeting will now be brought to the Committee's following meeting in February 2017.

4 Update on the Scrutiny Review of Venues

- 4.1 At the Audit, Crime & Disorder and Scrutiny Committee meeting of 11 October the Committee agreed that the report of the Scrutiny Review Task Group on Bourne Hall and Hook Road Arena be presented to the Community & Wellbeing Committee on 8 November 2016. A verbal update on the outcome will be provided at the meeting.

5 Proposals

- 5.1 That the Committee notes the current position of its 2016/17 work programme attached at Annexe 1.
- 5.2 That the Committee receives a verbal update on its report on the review of venues (Bourne Hall and Hook Road Arena) due to be considered by the Community & Wellbeing Committee on 8 November 2016.

6 Financial and Manpower Implications

- 6.1 The Committee's work programme has workload implications for both its members and the Scrutiny Officer. In depth scrutiny reviews undertaken by task groups require more intensive input from members as well as the Scrutiny Officer for specific time periods.
- 6.2 **Chief Finance Officer's comments:** None for the purpose of this report.

7 Legal Implications (including implications for matters relating to equality)

7.1 The work programme at Annexe 1 has been designed to meet the Committee's responsibilities set out in legislation and its Terms of Reference.

7.2 ***Monitoring Officer's comments:*** None for the purposes of this report.

8 Sustainability Policy and Community Safety Implications

8.1 Scrutiny of the CSP is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

9 Partnerships

9.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

10 Risk Assessment

10.1 Maintenance of an annual work programme helps ensure the Committee meets its responsibilities both statutory and local. It enables the Committee to manage its workload across the year, identifying priorities and rescheduling work according to need/risk.

11 Conclusion and Recommendations

11.1 Under its Terms of Reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2016/17 in June 2016.

11.2 It is recommended that the Committee note the latest version of its work programme which encapsulates all amendments to date and that it receives an update on its review of venues (Bourne Hall and Hook Road Arena).

WARD(S) AFFECTED: (All Wards);